

DRAFT
MINUTES
Wednesday, June 13, 2012

Florida Atlantic University Schools' School Advisory Body
A.D. Henderson University School -- Media Center
College of Education, Florida Atlantic University

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Ms. Daphna Smolka, Chair
Call to order made by Ms. Daphna Smolka, Chair, at 5:35pm. Attending members signed in and the Salute to the Flag followed.

Motion – Motion was made by Mr. Troy McLellan to approve the Draft Agenda

Second – Seconded by Dr. Tammy Ferguson

Unanimous Approval

- II. **Welcome** Ms. Daphna Smolka, Chair
Ms. Smolka welcomed the members of the 2011-2012 School Advisory Body.

Members who were present:

Ms. Robin Barkes – Elementary School Faculty Representative

Ms. Sharon Chapnick – High School Parent Representative

Ms. Emma del Real – Business/Community Citizen

Dr. Tammy Ferguson – Principal/Director

Dr. Stephen Locke – FAU Faculty Representative

Mr. Troy McLellan – Elementary School Parent Representative

Mr. Brian Schum – Secondary Faculty Representative

Dr. Deborah Shepherd – College of Education, Dean's Office Representative

Ms. Daphna Smolka – At-Large Parent Representative

Members who were not present:

Mr. Elliott Bernstein – At-Large Parent Representative (Excused)

Ms. Kaye Dickens – Middle School Parent Representative (Excused)

Mr. Keith Feit – At-Large Faculty Representative (Excused)

Mr. David Santiago – FAU High School Representative – Graduated

Others present:

Dr. Joel Herbst –Assistant Dean, Pk-12 School and Educational Programs

Ms. Allyn Margolies – Recording Secretary

Ms. Maggie Prince – TOSA (Teacher) and acting Recording Secretary

III. **Introductions** Ms. Daphna Smolka, Chair
There were no introductions made this evening.

IV. **Approval of Minutes** Ms. Daphna Smolka, Chair

Approval of May 9, 2012 FAUS' SAB Committees Meeting Minutes:

Motion – Motion was made by Mr. Brian Schum to approve the April 11, 2012 FAUS' SAB Committees Meeting Minutes.

Second – Seconded by Mr. Troy McLellan

Unanimous Approval

Approval of May 9, 2012 Monthly SAB Meeting Minutes:

Motion – Motion was made by Mr. Brian Schum to approve the May 9, 2012 FAUS' School Advisory Body Meeting Minutes, with the following change: Page 3, XII. Adjournment – Change “Ms. Smolka” to “Mr. Troy McLellan.”

Second – Seconded by Mr. Troy McLellan

Unanimous Approval

V. **Recognitions and Awards** Dr. Tammy Ferguson, Principal/Director

A. Mr. Brian Schum, Ms. Chrisencia Barzey and Ms. Gina (Bove) Hufty

Dr. Ferguson recognized these three teachers for being very accommodating to Science International, an organization that has been holding taping sessions in the classrooms in early June.

VI. **Principal/Director's Report** Dr. Tammy Ferguson, Principal/Director

A. PTO

1. PTO Calendar for the 2012-2013 School Year – Dr. Ferguson will be reviewing this shortly.
2. Dr. Ferguson commended the 2011-2012 PTO for its very successful school year.
3. The new 2012-2013 PTO Board held its first meeting on June 13, 2012. Dr. Ferguson will bring their budget to the next FAUS SAB Finance Committee Meeting, to be held on July 11, 2012.

B. Principal/Director's Report

1. On the last day of school, some of the teachers and admin staff surprised the students with a “Flash Mob” performance out on the basketball court. This is available for viewing on You Tube.
2. Dr. Ferguson will bring the Parent/Guardian Survey results to the next FAUS Monthly Meeting on July 11, 2012.

VII. **Action Items** Ms. Daphna Smolka, Chair

A. Code of Student Conduct, 2012-2013

1. Dr. Ferguson stated that she did not intend to replace the RTR position for the 2012-2013 school year. Mrs. Williams, who filled this position and was employed by ADHUS for approximately 16 years, retired on June 7, 2012. Student issues will be handled first by the teacher and then, if necessary, with the assistance of an administrator.
2. With regard to personal technology, Mrs. Chapnick felt that this portion of the Code of Student Conduct should not apply to the FAU High School students who come over to

Henderson and need to use this technology. This was discussed and it was decided that no changes needed to be made due to current school practices.

Motion – Motion was made by Mr. Troy McLellan to approve the Code of Student Conduct, 2012-2013.

Second – Seconded by Mr. Brian Schum

Unanimous Approval

VIII. Discussion Items

Ms. Daphna Smolka, Chair

A. Budget

1. Mr. Troy McLellan will bring the budget for discussion at the July 13th FAUS' SAB Finance Committee Meeting.
2. Dr. Joel Herbst contacted a parent to fill the FAU High School Parent Representative position on the FAUS 2012-2013 School Advisory Body. She has accepted this position; information will be forthcoming.
3. Scheduling of SAB meetings in 2012-2013
 - i. Dr. Ferguson likes the current schedule of monthly meetings, rather than changing to quarterly.
 - ii. Mrs. Smolka suggested that a monthly meeting could always be cancelled if there was nothing specific to discuss the following month.
 - iii. Dr. Herbst suggested not holding meetings in July and December, which is common practice in many other schools.
4. Dr. Ferguson stated that there will be some major changes taking place in the school cafeteria. She is looking into using outside food management services. The current staff will not be returning. Additionally, Dr. Ferguson is looking into making cosmetic changes, working on this project along with the PTO.
5. The 8th grade gift to the school this year was a microwave oven, to be used by middle school students only. It will be locked up when not in use so that the younger students cannot get into it.

IX. Old Business

Ms. Daphna Smolka, Chair

There was no Old Business this evening.

X. Public Comment

Ms. Daphna Smolka, Chair

There was no Public Comment this evening.

XI. Announcements and Comments

Ms. Daphna Smolka, Chair

- A. Dr. Deborah Shepherd thanked both Mrs. Smolka and Mrs. Chapnick for their outstanding service to this year's School Advisory Body. The remainder of the SAB joined in with their well-wishes.
- B. Mr. Troy McLellan told the SAB about the Boca Raton Chamber of Commerce's participation in the Entrepreneur Academy for 7th to 12th grade students. The Chamber partners with FAU on this project. There were 24 students during the 2011-2012 school year from several different schools who participated, and the winner was a 7th grade student from Eagles Landing. Mr. McLellan will notify Dr. Ferguson and the SAB when he knows the enrollment date for next year (sometime in September). Dr. Ferguson stated that she is eager to have FAUS participate this upcoming year.
- C. Dr. Ferguson told the SAB about 6 students who were "Principal for the Day" this year (2 students per day over a 3-day period). She stated that the students were excellent and she took them all out to lunch at Duffy's.

XI. **Adjournment**

Ms. Daphna Smolka, Chair

Motion – Motion was made by Mr. Troy McLellan to adjourn the meeting at 6:45pm.

Second – Seconded by Ms. Emma del Real

Unanimous Approval