

# Florida Atlantic University Schools Committee Meetings

**DRAFT**

## MINUTES

December 14, 2011

FAU High School Conference Room

### **Education Committee**

1. 2011-2012 Master In-Service Plan Review
  - a. This plan is used for the recertification of teachers.
  - b. It lists the workshops available on the FAU campus, along with the number of points for each available towards recertification.
  - c. Each teacher must get 120 points over a 5-year period (equivalent of 2 classes).
  - d. If a component is missing from this plan, it can be created and added at any time.
  - e. This plan was due in April 2011.
  - f. Add the 2011-2012 Master In-Service Plan as an Action Item for the January 11, 2012 SAB Monthly Meeting.

### **Personnel Committee**

1. Principal Appraisal Document Review - Continued
  - a. Mr. Keith Feit created a draft worksheet for faculty and parents.
  - b. Effective November 23, 2011, the Principal/Director standards were revised by the state.
  - c. Dr. Ferguson spoke with the state to see if we can use the matrix that was already submitted. She is waiting for their response.
  - d. Mr. Feit and Ms. Robin Barkes are interested in attending the technical assistance academy on January 30 – 31, 2012.
  - e. The Personnel Committee reviewed both the prior and current standards worksheets to align each area.
  - f. Upon Dr. Ferguson's recommendation, the Committee will wait for the state response before making any changes.

### **Finance Committee**

No Finance Committee Meeting was held this evening.