

**AMENDED
MINUTES
Wednesday, January 11, 2012**

**Florida Atlantic University Schools' School Advisory Body
A.D. Henderson University School -- Media Center
College of Education, Florida Atlantic University**

- I. **Call to Order/Sign-In/Flag Salute/Approval of Agenda** Ms. Daphna Smolka, Chair
Call to order made by Ms. Daphna Smolka, Chair, at 5:30pm. Attending members signed in and the Salute to the Flag followed.

Motion – Motion was made by Mr. Troy McLellan to approve the Draft Agenda
Second – Seconded by Mr. Brian Schum
Unanimous Approval

- II. **Welcome** Ms. Daphna Smolka, Chair
Ms. Smolka welcomed the members of the 2011-2012 School Advisory Body.

Members who were present:

Ms. Robin Barkes – Elementary School Faculty Representative
Mr. Elliott Bernstein – At-Large Parent Representative
Ms. Sharon Chapnick – High School Parent Representative
Ms. Emma del Real – Business/Community Citizen
Ms. Kaye Dickens – Middle School Parent Representative
Mr. Keith Feit – At-Large Faculty Representative
Dr. Tammy Ferguson – Principal/Director
Dr. Stephen Locke – FAU Faculty Representative
Mr. Troy McLellan – Elementary School Parent Representative
Mr. David Santiago – FAU High School Representative
Mr. Brian Schum – Secondary Faculty Representative
Dr. Deborah Shepherd – College of Education, Dean's Office Representative
Ms. Daphna Smolka – At-Large Parent Representative

Others Present:

Mr. Glenn Thomas – Assistant Dean, Pk-12 School and Educational Programs
Ms. Allyn Margolies - Recording Secretary
Mr. Mark Hopin – Parent
Ms. Ann Schaefer – TOSA (Teacher)
Ms. Camelia Craciun – FAU High School Representative
Ms. Maggie Prince – TOSA (Teacher)

- III. **Introductions** Ms. Daphna Smolka, Chair
There were no introductions made this evening.

IV. **Approval of Minutes**

Ms. Daphna Smolka, Chair

Approval of December 14, 2011 Monthly SAB Meeting Minutes:

Motion – Motion was made by Mr. Keith Feit to approve the December 14, 2011 FAUS' School Advisory Body Meeting Minutes.

Second – Seconded by Dr. Tammy Ferguson

Unanimous Approval

Approval of December 14, 2011 FAUS' SAB Committees Meeting Minutes:

Motion – Motion made by Mr. Keith Feit to approve the December 14, 2011 FAUS' SAB Committees Meeting Minutes

Second – Seconded by Dr. Tammy Ferguson

Unanimous Approval

V. **Recognitions and Awards**

Dr. Tammy Ferguson, Principal/Director

- A. Macy's Teacher of the Year – Brianne Tuzzolino
- B. Dwyer Award Nominees -- Chrisencia Barzey, Debra Rosenblum and Brian Schum; these nominees were selected by their fellow teachers.
- C. Florida Panthers Hockey Team "Teacher of the Month" – Gina Posteraro

VI. **Principal/Director's Report**

Dr. Tammy Ferguson, Principal/Director

- A. PTO
 - 1. Dr. Ferguson stated that the PTO is doing an amazing job this year.
 - 2. Dr. Ferguson is having someone come into the cafeteria to check out the lighting and sound system, a possible future improvement project to be funded by the PTO.

VII. **Action Items**

Ms. Daphna Smolka, Chair

- A. Master In-Service Plan, 2011-2012
 - 1. Discussion Prior to Vote
 - a. Dr. Ferguson gave a brief explanation of the Master In-Service Plan, which was discussed at the December 14, 2011 Education Committee Meeting.

Motion – Motion made by Dr. Tammy Ferguson to approve the Master In-Service Plan, 2011-2012.

Second – Seconded by Ms. Emma del Real

Unanimous Approval

VIII. **Discussion Items**

Ms. Daphna Smolka, Chair

- A. Student Activity Fees Collection Update
 - 1. Dr. Ferguson distributed a copy of the Report of Budget for Auxiliaries as of 1/2/2012.
 - 2. Dr. Ferguson read to the SAB members the letter being sent to parents as final notification of outstanding balances for school activity fees.
 - 3. The question was raised as to whether these fees should be collected earlier in the year. Dr. Ferguson stated that the possibilities would be investigated and that she would report back to the SAB with her findings.
 - 4. Mr. Elliot Bernstein asked if the number of parents who have not paid this year are higher or lower than last year. Dr. Ferguson will look into this and report her findings to the SAB at the February 8th meeting.
 - 5. Ms. Emma del Real asked if some of the recipients of the parent letter were non-English speaking and if they received this letter in their native language. Dr. Ferguson stated

that, at this time, translations had not been sent out but should certainly be considered for all future mailings.

6. Further discussion of Student Activity Fees Collection will be held at the February 8th Finance Committee Meeting.
7. Mr. Glenn Thomas would like to transmit any possible Student Activity Fee policy changes to the FAU Board of Trustees before incorporating these changes at FAUS.

IX. Old Business

Ms. Daphna Smolka, Chair

A. Study on ADHUS Parking

1. Dr. Ferguson stated that the school has met with engineers and is waiting for their response.

B. ADHUS/FAU High School Website

1. Restructuring of the website has been very intense; certain changes have been incorporated and others have been put on temporary hold because there is only one person to make all of the website changes for the College of Education.

X. Public Comment

Ms. Daphna Smolka, Chair

There was no public comment at tonight's meeting.

XI. Announcements and Comments

Ms. Daphna Smolka, Chair

A. Dr. Ferguson talked about a pilot program entitled "Preparing New Principals" (PNP), Phase I (assistant principals) and Phase II (new principals), which the FAU School District does not currently have in place.

1. Dr. Ferguson has started a new program at FAUS entitled "Teacher on Special Assignment" (TOSA).
2. Chosen to participate in Phase I of this program are Mr. Keith Feit, Ms. Maggie Prince and Ms. Ann Schaefer.
3. AIT Program: Consists of FAU students who have done really well and are able to take over running a classroom on their own. They will be standing in for the TOSA instructors. At this time, we have two in our school: Alexis Palone is the AIT for Ann Schaefer and Jennifer Weitzman is the AIT for Maggie Prince.
4. At the end of the semester, applications for the next PNP pilot program will be sent out.

XII. Adjournment

Ms. Daphna Smolka, Chair

Motion – Motion was made by Mr. Keith Feit to adjourn the meeting at 6:30pm.

Second – Seconded by Mr. Troy McLellan

Unanimous Approval