

MINUTES

**Florida Atlantic University Schools Advisory Body
Wednesday, January 14, 2009
5:07 PM – 6:25 PM
A.D. Henderson University School Media Center
College of Education, Florida Atlantic University**

I. Call to Order/ Approval of Agenda

Call to order made by Mr. Glenn Thomas at 5:07pm.

Motion – Motion by Ms. Gina Sands to approve the Agenda

Second – Seconded by Ms. Dorothy Cammarato

Unanimous Approval

II. Welcome

Mr. Glenn Thomas, Exec. Director

Mr. Glenn Thomas welcomed all new Advisory Body members and announced there will be more appointees soon. He explained each member is elected by their peers or appointed by President Brogan, Florida Atlantic University.

Members introduced themselves:

Ms. Gina Sands – Elementary Teacher Representative

Ms. Cynthia Morani – Community Representative

Ms. Amy Leitner – At-Large Elementary Parent Representative

Ms. Randi Boike – At-Large High School Parent Representative

Ms. Kris Moser – Secondary Parent Representative

Mr. Tom Ievoli – Secondary Teacher Representative

Dr. Patricia Hodge – Principal/Director

Ms. Dorothy Cammarato – Staff Representative

Members who were not present were Mr. Wayne Barton and Ms. Daphne Smolka

Others Present:

Ms. Elizabeth Rubin – Associate General Counsel, FAU

Ms. Kristina Cornwell – Recording Secretary

Mr. Marc Hopin was also present at the meeting.

III. Approval of Minutes

Mr. Glenn Thomas, Exec. Director

No minutes to be approved.

IV. Recognitions and Awards Dr. Patricia Hodge, Principal/Director

Dr. Hodge announced FAU High has been listed as one of the top High Schools in the country by U.S News.

V. SAC Report Dr. Patricia Hodge, Principal/Director

1. Dr. Hodge acknowledged the SAC, thanked each member for their contribution and discussed the School Improvement Plan's status.
2. Dr. Hodge announced she will bring information from the school survey to the next Advisory Body meeting.

VII. Executive Director's Report Mr. Glenn Thomas, Exec. Director

Mr. Thomas introduced Ms. Elizabeth Rubin for the Presentation of Florida Government in the Sunshine and Open Records Statutes.

Ms. Rubin discussed how the Open Meeting and Public Records Laws apply to the FAUS Advisory Body. She explained the requirements for an Open Meeting as stated in Florida Statutes Chapter 286. She also explained the Public Records Law exemptions as provided in Florida Statutes Chapter 119.

VIII. Action Items Mr. Glenn Thomas, Exec. Director

Mr. Thomas stated it is the Advisory Body's responsibility to establish consistent meetings and times in order to facilitate membership and as public attendance.

Motion – Motion made by Ms. Gina Sands to move the Advisory Body meetings to the second Wednesday of every month and to begin at 5:30pm in the Henderson Media Center.

Second – Ms. Kris Moser seconded Ms. Gina Sands' motion.

A discussion of appropriate times ensued.

Unanimous Approval of the original motion's dates and time.

Mr. Thomas explained a budget workshop would need to take place in January to prepare the Advisory Body for the budget submission to FAU in March for eventual Board of Trustees review. He emphasized that the budget is only a plan, because the governor's approval of the state budget is historically in mid to late June. 2009-2010 will be a difficult budget year by the reports of the state's General Revenue Estimating Conference.

Motion – Motion made by Dr. Patricia Hodge to hold the Budget Workshop on Saturday, January 24th from 9am-12pm in the Henderson Media Center.

Second – Seconded by Ms. Amy Leitner.

Amendment – Ms. Randi Boike requested to change the Budget Workshop to Saturday, January 31st from 9am – 12pm in the Henderson Media Center.

Second – Seconded by Ms. Gina Sands.

Friendly Amendment accepted by Dr. Patricia Hodge

Unanimous Approval of the amended motion.

Mr. Thomas gave an overview on the responsibilities of the committees. He explained each committee should consist of a minimum of at least 3 members.

Motion – Motion made by Ms. Cynthia Morani to continue committee meetings as previously scheduled but to begin at 5:30pm and take place in the Henderson Media Center.

Second – Seconded by Dr. Patricia Hodge.

Ms. Randi Boike requested the motion be clarified.

Amendment – Dr. Hodge suggested committee meetings to take place two weeks from the date of the last Advisory Body Meeting.

Friendly Amendment accepted by Ms. Cynthia Morani

Unanimous Approval

Ms. Gina Sands nominated Ms. Cynthia Morani for Chair position

Ms. Morani accepted the nomination

Motion – Motion made by Ms. Kris Moser for Chair position to be filled by Ms. Morani.

Second – Seconded by Mr. Tom Ievoli.

Unanimous Approval

Ms. Morani requested nominations for Vice Chair position

Mr. Tom Ievoli nominated Dr. Patricia Hodge

Dr. Hodge accepted the nomination

Motion – Motion made by Mr. Tom Ievoli for Vice Chair position to be filled by Dr. Hodge.

Second- Seconded by Ms. Amy Leitner.

Unanimous Approval

Ms. Morani requested nominations for Secretary position

Ms. Gina Sands nominated Mr. Tom Ievoli for the Secretary position

Mr. Ievoli accepted the nomination

Motion – Motion made by Ms. Gina Sands for Mr. Ievoli to serve as Secretary.

Second – Seconded by Dr. Patricia Hodge.

Unanimous Approval

Ms. Morani requested nominations for Treasurer position

Ms. Gina Sands nominated Ms. Dorothy Cammarato

Ms. Cammarato declined and Ms. Morani nominated Ms. Sands

Ms. Sands accepted the nomination

Motion – Motion made by Ms. Cynthia Morani for Treasurer position to be filled by Ms. Sands.

Second – Seconded by Ms. Dorothy Cammarato.

Unanimous Approval

IX. Discussion Items Mr. Glenn Thomas, Exec. Director

Mr. Thomas gave a brief overview of the current Advisory Body Bylaws as approved by the FAU Board of Trustees.

X. Old Business Ms. Cynthia Morani, Chair

None

XI. Public Comment Ms. Cynthia Morani, Chair

None

XII. Announcement, Communications and Comments Ms. Cynthia Morani, Chair

Ms. Kris Moser volunteered to take responsibility for the suggestion box report

Ms. Boike questioned when the dates for the new election of Advisory Body members for the 2009-10 school year would take place. Mr. Thomas suggested the election procedure be fully developed by the Personnel Committee to be reported out to and voted upon by the full Advisory Body at a future meeting.

Mr. Thomas thanked the new Advisory Body for their readiness to take on the responsibilities. He also thanked Ms. Rubin for her extensive dedication and work on creating the new bylaws and providing the training regarding Florida's Open Government and Public Record statutes.

XIII. Adjournment Ms. Cynthia Morani, Chair

Meeting was adjourned by Ms. Cynthia Morani at 6:25 pm.