

**AMENDED
MINUTES**

**Florida Atlantic University Schools Advisory Body
Monday, December 6, 2010, 6:00pm
A.D. Henderson University School Media Center
College of Education, Florida Atlantic University**

I. Call to Order/Sign-In/Flag Salute/Approval of Agenda

Call to order made by Ms. Daphna Smolka, Chair, at 6:00pm.

Motion – Motion was made by Mr. Marc Hopin to approve the Agenda.

Second – Seconded by Mr. Shevrin Jones

Unanimous Approval

II. Welcome

Ms. Daphna Smolka, Chair

Ms. Smolka welcomed the members of the School Advisory Body.

Members who were present:

Mr. Elliott Bernstein – Vice Chair and At-Large Parent Representative
Ms. Lacey Chimienti – Secretary and Elementary Faculty Representative
Ms. Emma del Real – Business/Community Citizen
Mr. Jonathan Goldberg -- Staff Representative
Dr. Patricia Hodge – Principal/Director
Mr. Marc Hopin – Treasurer and Middle School Parent Representative
Mr. Shevrin Jones – At-Large Faculty Representative
Mr. Tom Ievoli – Middle School Faculty Representative
Dr. Stephen Locke – FAU Faculty Representative
Ms. Tracie Nieporte –At-Large Parent Representative
Dr. Deborah Shepherd – College of Education, Dean’s Office Representative
Ms. Daphna Smolka – Chair and Elementary School Representative

Others Present:

Mr. Glenn Thomas -- Assistant Dean, Pk-12 Schools and Educational Programs
Ms. Allyn Margolies – Recording Secretary

Members who were absent:

Ms. Sharon Chapnick – High School Parent Representative (Excused)
Mr. David Santiago – Student Representative, FAU High (Unexcused)

III. Introductions

Ms. Daphna Smolka, Chair

None

IV. Approval of Minutes

Ms. Daphna Smolka, Chair

Approval of November 10, 2010 Monthly SAB Meeting Minutes:

Motion – Motion was made by Mr. Marc Hopin to approve the November 10, 2010 FAUS Advisory Body Meeting Minutes, with the following amendments: (1) III Introductions – change ‘udience’ to ‘audience;’ VIII Discussion Items, d. Personnel Committee, 1. – change ‘v’ to ‘via email.’

Second – Seconded by Ms. Daphna Smolka
Unanimous Approval

Approval of October 27, 2010 FAUS' Committees Meeting Minutes:

Motion – Motion was made by Dr. Stephen Locke to approve the October 27, 2010 FAUS' Committees Meeting Minutes.

Second – Seconded by Dr. Deborah Shepherd
Unanimous Approval

V. Recognitions and Awards Ms. Daphna Smolka, Chair
Dr. Patricia Hodge publically acknowledged the parents and, specifically, Mr. Marc Hopin for their wonderful volunteer work at this year's school Thanksgiving Feast.

VI. Principal/Director's Report Dr. Patricia Hodge, Principal/Director

1. Dr. Hodge stated that the school is moving into the last part of the semester; mid-terms will be held next week.
2. Trials (Algebra 1) and end-of-year exams were just completed.
3. Mr. Jonathan Goldberg was acknowledged for setting up the system.

a. PTO Report Ms. Daphna Smolka, Chair

1. Ms. Smolka stated that the directory is approved and has been sent to the printer.
2. The BMX Bike Show will be held on Friday, December 10, 2010.
3. The PTO is still trying to secure a location for their Silent Auction.

VII. Action Items Ms. Daphna Smolka, Chair

a. Professional Development Plan Dr. Patricia Hodge, Principal/Director

1. Every five (5) years, teachers have to earn 300 points to be certified.
2. Dr. Hodge distributed the final version of the Professional Development Plan – “In-Service Components 2010-2011” – for approval.

Motion – Motion was made by Mr. Marc Hopin to approve the Professional Development Plan.

Second – Seconded by Dr. Patricia Hodge.
Unanimous Approval

VIII. Discussion Items Ms. Daphna Smolka, Chair

a. Race To The Top Update (RTTT) Mr. Glenn Thomas, Asst. Dean

1. Updated information on RTTT is not online.
 - i. Dr. Patricia Hodge will ask Andres (responsible for updates to the website) to include this information under the “Announcements” tab.
 - ii. Ms. Smolka requested that the posted information, specifically citing Mr. Thomas' name, be changed to reflect his position instead of name so that the public will know who to contact in the future when Mr. Thomas is no longer associated with this program.
 - iii. Mr. Thomas's 'best guess' is that we will not receive funds from this program before the end of February/beginning of March 2011.

- b. **Parent/Guardian Pre-Survey**
 - 1. Dr. Patricia Hodge stated that the responses would be reviewed for improvements that can be implemented immediately.
 - 2. Dr. Hodge will let parents know what the school is doing via Alert Now.
 - 3. The next step is to put together a complete survey with questions that address those areas of most concern, as were mentioned in the Pre-Survey.
- c. **Education Committee** Mr. Shevrin Jones, Comm. Chair
 - 1. Mr. Jones stated that the Vision Statement would be re-addressed at the next Faculty Meeting, to be held on Wednesday, December 15, 2010.
- d. **Finance Committee** Mr. Marc Hopin, Comm. Chair
 - 1. Mr. Hopin stated that a Budget Workshop will be held at the next FAUS' Committees Meeting, to be held on Wednesday, January 26, 2011. It will run from 6:00pm – 7:00pm.
- e. **Personnel Committee** Mr. Tom Ievoli, Comm. Chair
 - 1. Mr. Ievoli discussed the Parent/Guardian Pre-Survey and stated that the goal is now to put together a full survey based on the results.
 - 2. A discussion was held regarding the steps being taken to replace the Assistant Principal position, being vacated effective January 7, 2011.

IX. Old Business Ms. Daphna Smolka, Chair
None

X. Public Comment Ms. Daphna Smolka, Chair
None

- X. Announcements and Comments** Ms. Daphna Smolka, Chair
- a. Ms. Tracie Nieporte asked for a status report on construction of the new playground.
 - 1. Dr. Patricia Hodge stated that workers had come to the school on Friday, December 3rd, to look at the area in order to start working on the project.
 - 2. Dr. Hodge stated the playground should be completed by the time the students return from the December holidays.
 - b. Ms. Nieporte requested that the guidance counselor (Ms. Reichenbach) announce which topics she will be talking about during classroom discussions so that the parents know in advance.
 - 1. Ms. Lacey Chimienti, first grade teacher and SAB secretary, said that she would see that these topics were added to the teachers' communications to the parents.

XI. Adjournment Ms. Daphna Smolka, Chair

Motion – Motion was made by Mr. Marc Hopin to adjourn the meeting at 6:30pm.

Second – Seconded by Mr. Tom Ievoli.

Unanimous Approval