

MINUTES

**Florida Atlantic University Schools Advisory Body
Wednesday, March 10, 2010
6:05pm – 7:30pm
A.D. Henderson University School Media Center
College of Education, Florida Atlantic University**

Prior to the start of this meeting, members of the SAB toured the new school building construction site.

I. Call to Order/ Approval of Agenda

Call to order made by Ms. Daphna Smolka at 6:05pm.

Mr. Marc Hopin requested that the FAUS SAB Meeting Attendance spreadsheet be added to the Agenda under VII. Action Items, Item c.

Motion – Motion was made by Mr. Marc Hopin to approve the Agenda, as amended.

Second – Seconded by Ms. Tracie Nieporte.

Unanimous Approval

II. Welcome

Ms. Daphna Smolka, Interim Chair

Ms. Smolka welcomed all the members of the Advisory Body and attending parents.

Members who were present:

Dr. Patricia Hodge – Principal/Director
Mr. Tom Ievoli – Secondary Faculty Representative
Ms. Tracie Nieporte –Elementary Parent Representative
Mr. Marc Hopin – Secondary Parent Representative
Ms. Daphna Smolka – At-Large Parent Representative
Ms. Emma del Real – Business/Community Citizen
Ms. Robin Barks – Elementary Faculty Representative
Mr. Nicholas Yonezawa – Student Representative

Members who were not present:

Dr. Deborah Shepherd – College of Education, Dean’s Office Representative (Excused)
Ms. Kris Moser – At-Large Parent Representative (Excused)
Dr. Barbara Ridener – FAU Faculty Member (Unexcused)
Ms. Gina Dunne – Staff Representative (Unexcused)
Mr. Fred Platt – Business/Community Citizen (Unexcused)

Others Present:

Mr. Glenn Thomas – Assistant Dean, Pk-12 Schools and Educational Programs
Ms. Allyn Margolies – Recording Secretary
Dr. Valerie Bristor – Dean, College of Education
Ms. Tami Noland – Parent
Ms. Faith Blake -- Parent

III. Introductions Ms. Daphna Smolka, Interim Chair
There were no introductions.

IV. Approval of Minutes Mr. Tom Ievoli, Secretary
Motion – Motion was made by Ms. Daphna Smolka to approve the February 10, 2010 FAUS Advisory Body meeting minutes.
Second – Seconded by Mr. Tom Ievoli.
Unanimous Approval

V. Recognitions and Awards Ms. Daphna Smolka, Interim Chair
a. Dr. Patricia Hodge recognized student Maggie Wilkerson for winning first place in a local choral concert.

VI. Principal/Director's Report Dr. Patricia Hodge, Principal/Director
a. Dr. Patricia Hodge reported that FCAT testing is going well. Breakfast is being served, and there have been no tardies or absences to date.
b. **PTO Report**
1. Ms. Daphna Smolka reported that the PTO is currently working on the auction. Invitations will be sent out this weekend and a maximum of 175 tickets will be sold.

VII. Action Items Ms. Daphna Smolka, Interim Chair
a. **Approval of Committee Minutes**
Motion – Motion made by Mr. Marc Hopin to approve the January 27, 2010 Minutes
Second – Seconded by Dr. Patricia Hodge
Unanimous Approval
b. **Approval of 2010-11 School Calendar**
The 2010-11 School Calendar will be posted on the school website and a copy will also be sent home in the parents' packets.

Motion – Motion made by Dr. Patricia Hodge to approve the 2010-11 School Calendar.
Second – Seconded by Ms. Tracie Nieporte.
Unanimous Approval

c. **FAUS SAB Meeting Attendance Spreadsheet**
1. Mr. Marc Hopin submitted and reviewed a meeting attendance spreadsheet which he had prepared.
2. Ms. Allyn Margolies, Recording Secretary, was given the responsibility of maintaining an attendance log and alerting the Board Chair, prior to the monthly meeting, when a fellow board member's unexcused absences approached the maximum allowed.

3. Ms. Gina Dunne, Staff Representative, has notified Dr. Patricia Hodge that she will be submitting her resignation from the School Advisory Body.

VIII. Discussion Items

Ms. Daphna Smolka, Interim Chair

a. Education Committee

Ms. Daphna Smolka, Comm. Chair

1. Committee Report

i. Race To The Top:

- ◆ Mr. Glenn Thomas held meetings to brief the faculty about all current issues concerned with Race To The Top.
- ◆ We will know in mid-April if Florida receives the award, after which additional meetings will take place to determine (1) if the faculty wants to go forward with this program, (2) if so, the faculty will have to work together to come up with a plan, after which (3) the SAB will have to review and approve the plan. The plan must be finished within 90 days after the award is granted – by mid-July.

2. Professional Development Plan

- i. Dr. Patricia Hodge submitted an In-Service Components 2009-2010 list of courses that teachers can take, along with the number of points they receive for each course, in order to re-certify. They must re-certify every 5 years and must get 120 points. Teachers are evaluated twice per year.

b. Finance Committee

Mr. Marc Hopin, Comm. Chair

1. Committee Report

- i. Mr. Marc Hopin distributed two articles from USA Today regarding school lunch standards and school cafeteria inspections.
- ii. Dr. Patricia Hodge distributed a copy of a State of Florida, Department of Health, County Health Department Food Service Inspection Report for ADHUS, dated December 9, 2009.
- iii. Mr. Hopin distributed copies of the ADHUS Free and Reduced Price School Meals Family Application, and the Sharing Information with Other Programs form which refers to the Free and Reduced Price School Meals Application, Activity Fee Discount Program, School Uniform Discount Program, and After School Fee Discount Program.
- iv. This discussion was tabled and will be added to the March 24, 2010 SAB Committee Meetings Agenda for further discussion.

c. Personnel Committee

Mr. Tom Ievoli, Comm. Chair

1. Committee Report

- i. Mr. Glenn Thomas stated FAU has a program called SNAP which may be better to use for surveys than Survey Monkey.
- ii. Ms. Daphna Smolka inquired as to whether FAU might have an evaluation instrument which could be used for the Principal/Director's evaluation. Mr. Thomas suggested putting an instrument together which would measure accomplishments.
- iii. Discussion on the By-Laws was tabled and will be added to the March 24, 2010 SAB Committee Meetings Agenda.

- IX. Old Business** Ms. Daphna Smolka, Interim Chair
a. **Race To The Top Activity Update** Mr. Glenn Thomas, Assistant Dean
1. This topic was discussed earlier in the meeting during the Education Committee Report.

- X. Public Comment** Ms. Daphna Smolka, Interim Chair
There was no public comment.

- XI. Announcements and Comments** Ms. Daphna Smolka, Interim Chair
a. Ms. Daphna Smolka inquired about school tardy data. Dr. Patricia Hodge responded that the school has started implementing Level 1 offenses. She also stated that some of the problems are due to lack of adequate parking.
b. Ms. Smolka asked if there was a complete list of all school committees. Dr. Hodge responded that a list does exist.
c. Ms. Smolka asked if the school used the older version of its Mission Statement and if it was being revised. Dr. Hodge responded that we are still using the same Mission Statement at this time.
d. Ms. Tracie Nieporte asked if the SAB was involved in discussing filed school Dispute forms. Dr. Hodge responded that it is an administrative matter only, that there is a timeframe for response to Dispute forms, and that these forms do not go before the SAB.

- XII. Adjournment** Ms. Daphna Smolka, Interim Chair
Request for meeting to be adjourned at 7:28pm.

Motion – Motion made by Mr. Tom Ievoli to adjourn the meeting.

Second – Seconded by Mr. Nicholas Yonezawa.

Unanimous Approval