

MINUTES

Florida Atlantic University Schools Advisory Body
Wednesday, June 24, 2009
5:30pm – 7:10 pm
A.D. Henderson University School Media Center
College of Education, Florida Atlantic University

I. Call to Order/ Approval of Agenda

Call to order made by Dr. Patricia Hodge at 5:30pm.

Motion – Motion by Mr. Tom Ievoli to approve the Agenda

Second – Seconded by Mr. Fred Platt

Unanimous Approval

II. Welcome

Dr. Patricia Hodge, Interim Chair

Dr. Hodge welcomed all the members of the Advisory Body. Members who were present:

Ms. Randi Boike – At-Large High School Parent Representative

Ms. Kris Moser – Secondary Parent Representative

Mr. Tom Ievoli – Secondary Teacher Representative

Dr. Patricia Hodge – Principal/Director, Interim Chair

Ms. Daphne Smolka - Elementary Parent Representative

Dr. Deborah Shepherd – College of Education, Dean’s Office Representative

Ms. Gina Sands – Elementary Teacher Representative

Ms. Amy Leitner – At-Large Elementary Parent Representative

Mr. Wayne Barton – Community Representative

Ms. Iris Bernstein – Staff Representative

Mr. Fred Platt – Community Representative

Others Present:

Mr. Glenn Thomas – Assistant Dean, Pk-12 Schools and Educational Programs

Ms. Kristina Cornwell – Recording Secretary

Mr. Marc Hopin - Parent

III. Approval of Minutes

Dr. Patricia Hodge, Interim Chair

Motion – Motion made by Ms. Kris Moser to approve the June 10th minutes

Second – Seconded by Mr. Tom Ievoli

Unanimous Approval

IV. Recognitions and Awards

Dr. Patricia Hodge, Interim Chair

None

- V. **Principal / Director's Report** Dr. Patricia Hodge, Principal/Director
Dr. Hodge deferred explanation of the Instructional Certification Materials and the Safe Schools Checklist until the July 8, 2009 Advisory Body Meeting. Mr. Thomas explained that these documents are for informational purposes and need to be signed then submitted to the Florida Department of Education.

Ms. Daphne Smolka asked Mr. Thomas when the new building construction would begin. Mr. Thomas explained to the Advisory Body the project may be pushed back due to a lack of the state construction funds necessary. He will report at the next meeting.

Dr. Hodge distributed the results of the Florida School Grades to the members and gave a brief overview of each group represented on the chart.

The Parent/Guardian Satisfaction survey was also distributed and discussed. Although fewer parents participated in the survey the results were relatively consistent with previous years.

The results of the 2008-2009 School Improvement Plan will be addressed at the July 8th Advisory Body meeting.

- A. **PTO Report** Ms. Kris Moser, Parent Representative
1. Ms. Moser reminded the Advisory Body members of the Box Tops for Education project. She encouraged everyone to participate by bringing in their box tops to help raise money for the school.
 2. There is also a collection for used batteries and foiled juice boxes. These are continual projects to help support efforts in becoming environmentally friendly.

VIII. **Action Items** Dr. Patricia Hodge, Interim Chair

A. Code of Student Conduct

1. The Advisory Body reviewed the Code of Student Conduct. Dr. Hodge noted the policy has been available online for public comments.
2. Dr. Shepherd raised concern regarding grammatical errors in the document distributed which may have been an earlier draft. The item was tabled to the July 8th Advisory meeting in order to give the members an opportunity to review the corrected version.

B. Pupil Progression Plan

1. The Advisory Body reviewed the Pupil Progression Plan. Dr. Hodge explained changes that were made as discussed by the Education Committee. Ms. Sands, Dr. Shepherd, Ms. Daphne Smolka and Ms. Randi Boike addressed grammatical errors in the document.

Motion – Motion made by Mr. Platt to table the item until the next Advisory Body meeting due to need for review of corrections proposed.

Second – Seconded by Ms. Kris Moser

Unanimous Approval

C. English Language Learner’s Plan

1. Dr. Hodge informed the Advisory Body that eight children are currently enrolled in the ELL program. The parents were called in advance requesting approval for the Plan to be submitted. She also noted grammatical errors that were corrected but had no change to the substance of the document.

Motion – Motion made by Ms. Iris Bernstein to approve the English Language Learner’s Plan

Second – Seconded by Ms. Amy Leitner

Unanimous Approval

D. Homeless Student Policy

1. Dr. Hodge explained one change made in the document to include the phrase “Florida Atlantic University Schools does not have a residency requirement” under “Residency” in section 4.

Motion – Motion made by Mr. Fred Platt to approve the Homeless Student Policy

Second – Seconded by Ms. Randi Boike

Unanimous Approval

E. Attendance Policy

1. Dr. Hodge informed the members the links in the document were updated.
2. Mr. Thomas suggested revising the Superintendent title to Assistant Dean, Pk-12 Schools and Educational Programs in order to avoid future procedural issues.

Motion – Motion made by Ms. Iris Bernstein to approve the Attendance Policy as amended

Second- Seconded by Mr. Fred Platt

Unanimous Approval

IX. Discussion Items

Dr. Patricia Hodge, Interim Chair

Education Committee – A special committee meeting will be held before the next Advisory Body meeting.

Finance Committee – None.

Personnel Committee – A special committee meeting will be held before the next Advisory Body meeting.

X. Old Business

Dr. Patricia Hodge, Interim Chair

None

XI. Public Comment

Dr. Patricia Hodge, Interim Chair

Mr. Marc Hopin had previously submitted a request to speak to the Advisory Body.

Mr. Hopin introduced himself to the members of the Advisory Body. He questioned the composition of the current Advisory Body and expressed his concern regarding the

student achievement gap. Mr. Hopin recommended the Advisory Body review the related data on a regular basis.

XII. Announcement, Communications and Comments Dr. Patricia Hodge, Interim Chair
Ms. Randi Boike suggested high school students mentor the lower performing students and use the time as community service hours to fulfill graduation and Bright Futures Scholarship requirements.

Ms. Sands and Ms. Bernstein updated the Advisory Body on the technology committee. The committee will work through the summer to update information on the school website.

Dr. Hodge informed the members there will be a special committee meeting before the next Advisory Body meeting in order to discuss action items that will need a vote in July.

XIII. Adjournment Dr. Patricia Hodge, Interim Chair
Meeting adjourned by Dr. Hodge at 7:10 pm

Motion – Motion made by Ms. Gina Sands

Second – Seconded by Ms. Iris Bernstein

Unanimous Approval