

AMENDED MINUTES

**Florida Atlantic University Schools Advisory Body
Wednesday, June 30, 2010, 5:30pm
A.D. Henderson University School Media Center
College of Education, Florida Atlantic University**

I. Call to Order/ Approval of Agenda

Call to order made by Ms. Daphna Smolka at 5:40pm.

A Quorum was not present at that time, which resulted in all motions and voting being tabled.

II. Welcome

Ms. Daphna Smolka, Interim Chair

Ms. Smolka welcomed all the members of the Advisory Body.

Members who were present:

Dr. Patricia Hodge – Principal/Director

Mr. Tom Ievoli – Secondary Faculty Representative

Ms. Daphna Smolka – At-Large Parent Representative

Dr. Deborah Shepherd – College of Education, Dean’s Office Representative

Ms. Emma del Real – Business/Community Citizen

Ms. Tracie Nieporte –Elementary Parent Representative (Arrived at 6:15pm)

Members who were not present:

Mr. Marc Hopin – Secondary Parent Representative (Excused)

Ms. Robin Barkes – Elementary Faculty Representative (Excused)

Ms. Kris Moser – At-Large Parent Representative (Excused)

Dr. Stephen Locke – FAU Faculty Representative (Excused)

Mr. Nicholas Yonezawa – Student Representative (Excused)

Others Present:

Mr. Glenn Thomas – Assistant Dean, Pk-12 Schools and Educational Programs

Ms. Allyn Margolies – Recording Secretary

Ms. Dorothy Cammarato – Coordinator, Administrative Services, ADHUS

III. Introductions

Ms. Daphna Smolka, Interim Chair

Ms. Daphna Smolka introduced Ms. Dorothy Cammarato to the SAB members who had not yet met her.

IV. Approval of Minutes

Mr. Tom Ievoli, Secretary

Tabled – No Quorum

V. Recognitions and Awards

Ms. Daphna Smolka, Interim Chair

- a. Mr. Glenn Thomas commended everyone on the FCAT scores.

VI. Principal/Director's Report

Dr. Patricia Hodge, Principal/Director

- a. Dr. Patricia Hodge acknowledged receipt of the FCAT scores for the school. She is waiting for individual student scores which hopefully will be sent out next week.
- b. Dr. Patricia Hodge has been conducting exit interviews this week of parents whose children are withdrawing from ADHUS and FAU High School.
- c. **PTO Report** Ms. Daphna Smolka, Interim Chair
 - a. The new PTO board is working on the summer packet.
 - b. The board is working on marketing and advertising as a means to raise funds.
 - c. ADHUS Playground: the PTO's donation to this project is on hold at this time.
 - i. Dr. Hodge stated the school is waiting for two additional bids.
 - ii. The school will use their current sun shades, which will be repaired.

VII. Action Items

Ms. Daphna Smolka, Interim Chair

Tabled – No Quorum

VIII. Discussion Items

Ms. Daphna Smolka, Interim Chair

- a. **Education Committee** Ms. Daphna Smolka, Interim Chair
 - a. Committee Report
 - i. The Pupil Progression Plan was moved to Action Items on tonight's Agenda.
- b. **Finance Committee** Mr. Marc Hopin (Absent)
 - a. Committee Report
 - i. No Finance Committee Report
- c. **Personnel Committee** Mr. Tom Ievoli
 - a. Committee Report
 - i. Mr. Tom Ievoli reported that the revised Principal/Director Assessment form had been distributed to SAB members for their review.
 - Level 4 should be labeled "Outstanding – Established Practice."
 - b. Parent Survey Results
 - i. Dr. Patricia Hodge reported that the responses were mostly positive on all questions.
 - ii. It was determined that specialty teachers not sending individual students' information home to parents (specifically Spanish) is an issue to be addressed.
 - iii. A discussion was held on the section on the Cafeteria food.
 - Mr. Glenn Thomas suggested sending out a survey to the parents with specific questions regarding the cafeteria, it's food, whether their children do or do not eat cafeteria food and the reasons why.

(NOTE: At 6:15pm Ms. Tracie Nieporte arrived at the meeting, giving the SAB a Quorum. The members returned to the beginning of the Agenda to vote on those items which were passed by earlier.)

I. Approval of Agenda

Motion – Motion was made by Dr. Deborah Shepherd to approve the Agenda.
Second – Seconded by Mr. Tom Ievoli.
Unanimous Approval

IV. Approval of Minutes

Mr. Tom Ievoli, Secretary

- a. **Motion** – Motion was made by Mr. Tom Ievoli to approve the May 12, 2010 FAUS Advisory Body Meeting Minutes, with changes.

Second – Seconded by Dr. Patricia Hodge
Unanimous Approval

- b. **Motion** – Motion was made by Mr. Tom Ievoli to approve the May 24, 2010 FAUS Advisory Body Special Meeting Minutes.

Second – Seconded by Ms. Emma Del Real
Unanimous Approval

VII. Action Items

Ms. Daphna Smolka, Interim Chair

a. **Approval of Committee Minutes**

Motion – Motion made by Mr. Tom Ievoli to approve the April 28, 2010 FAUS Committees Minutes.

Second – Seconded by Dr. Patricia Hodge
Unanimous Approval

Motion – Motion made by Mr. Tom Ievoli to approve the May 24, 2010 FAUS Committees Minutes, with changes.

Second – Seconded by Dr. Patricia Hodge
Unanimous Approval

b. **Review of Principal/Director’s Assessment Form (Revised)**

1. Level 4 – change wording
2. Page 1 – At top of page, change “Name” to “Person Being Evaluated.”
3. Title – SAB Members’ Instrument
 - i. Dr. Hodge will make a presentation to the SAB on her accomplishments in each area at the July 14, 2010 SAB Meeting (add to Agenda).

Motion – Motion made by Mr. Tom Ievoli to approve the Principal/Director’s Assessment Form, with changes.

Second – Seconded by Dr. Patricia Hodge
Unanimous Approval

c. **Attendance Policy 2010-2011 (Revised)**

1. Correct formatting.
2. Page 3 – Under “Early Departures,” change ‘three’ to ‘five.’

Motion – Motion made by Mr. Tom Ievoli to approve the Attendance Policy 2010-2011, with changes.

Second – Seconded by Dr. Patricia Hodge
Unanimous Approval

d. **Code of Student Conduct 2010-2011**

1. Correct formatting.

Motion – Motion made by Mr. Tom Ievoli to approve the Code of Student Conduct 2010-2011, with changes.

Second – Seconded by Dr. Patricia Hodge
Unanimous Approval

e. **Dress Code and Uniform Information 2010-2011**

1. Correct formatting.
2. Fix page numbers.
3. Corrections to Shoes/Socks and Sweatshirts and Cardigans sections of Dress Code: Grades 6-8.
4. Add Twice as Nice information.

Motion – Motion made by Dr. Patricia Hodge to approve the Dress Code and Uniform Information 2010-2011, with changes.

Second – Seconded by Mr. Tom Ievoli

Unanimous Approval

f. **Internet Policy and Guidelines 2010-2011**

1. Correct formatting.
2. Universal change: ADHUS should be FAUS.
3. Page 3: 3rd paragraph, first sentence – add ‘high school students’ after ‘middle school students.’
4. Page 4: Expected Behavior, second sentence – change ‘international’ to ‘domestic/international.’
5. Page 5: Electronic Libraries, second sentence – change ‘Interact’ to ‘Internet.’

Motion – Motion made by Mr. Tom Ievoli to approve the Internet Policy and Guidelines 2010-2011, with changes.

Second – Seconded by Dr. Patricia Hodge

Unanimous Approval

g. **Pupil Progression Plan**

1. Correct formatting.

Motion – Motion made by Mr. Tom Ievoli to approve the Pupil Progression Plan, with changes.

Second – Seconded by Ms. Emma Del Real

Unanimous Approval

(Return to Agenda)

IX. Old Business

a. **Race to The Top Activity Update**

No updates at this time.

Ms. Daphna Smolka, Interim Chair
Mr. Glenn Thomas, Asst. Dean

X. Public Comment

- a. None.

Ms. Daphna Smolka, Interim Chair

XI. Announcements and Comments

- a. The FAUS Committees Meeting for Wednesday, July 28, 2010 has been cancelled.

Ms. Daphna Smolka, Interim Chair

XII. Adjournment

Request for meeting to be adjourned at 7:20pm.

Ms. Daphna Smolka, Interim Chair

Motion – Motion made by Ms. Daphna Smolka to adjourn the meeting.

Second – Seconded by Ms. Emma Del Real.

Unanimous Approval