

Florida Atlantic University Schools Committee Meetings
MINUTES

October 7, 2009

Henderson Media Center

College of Education, Florida Atlantic University

Education Committee

Attending Committee Members: Dr. Patricia Hodge – interim committee chair, Mr. Tom Ievoli, Mr. Marc Hopin, and Ms. Daphne Smolka

Others Attending: Mr. Glenn Thomas, Ms. Tracey Nieporte, Mr. Wayne Barton and Ms. Kristina Cornwell

- I. Admissions Policy
 - a. The committee discussed the application submission dates.
 - b. Questions regarding child enrollment status if the child is removed from the school by the parent.
 - c. The changes for the Admission Policy will be posted on the Henderson website under announcements for 20 days.
- II. Wellness Policy
 - a. Dr. Hodge explained the wellness policy is reviewed and voted upon annually.
 - b. Mr. Hopin identified some grammatical errors in the policy.
 - c. The committee discussed the definition of technology in physical education. The students use the computers to study physical activities such as sports on rainy days.
- III. H1N1 Policy
 - a. Dr. Hodge clarified the policy is to be created for emergency school closings.
 - b. The discussion was tabled due to time constraints.
- IV. School Improvement Plan
 - a. Dr. Hodge reviewed the plan with the committee. She explained the targets indicated are based on the 2008-2009 school year.
 - b. The committee discussed the process in creating the SIP.
 - c. The SIP needs to be submitted to the State in order to receive financial support.
 - d. Mr. Wayne Barton suggested to implement future discussion on the construction timeline of the plan, but to move the current plan to the Advisory Body for a vote in order to avoid a negative impact on the school.

Personnel Committee

Attending Committee Members: Dr. Patricia Hodge – interim committee chair, Mr. Tom Ievoli, Mr. Marc Hopin, and Ms. Daphne Smolka

Others Attending: Mr. Glenn Thomas, Ms. Tracey Nieporte, Mr. Wayne Barton and Ms. Kristina Cornwell

- I. Advisory Body Elections Procedures
 - a. The committee discussed the current process and raised questions regarding issues from the first election process.
 - b. The committee expressed concern on lack of high school representation.
 - c. Further discussion was tabled due to time constraints.

The Principal/Director Evaluation Instrumentation and Bylaws discussion were tabled due to time constraints.

Finance Committee

Attending Committee Members: Dr. Patricia Hodge – interim committee chair, Mr. Marc Hopin and Ms. Daphne Smolka

Others Attending: Mr. Glenn Thomas, Ms. Tracey Nieporte, Mr. Tom Ievoli, Mr. Wayne Barton and Ms. Kristina Cornwell

- I. PTO Budget
 - a. The committee briefly reviewed the PTO budget.
 - b. The budget will not be moved the Advisory Body for a vote in order to allow further conversation.
- II. Activity Budget – Supplemental
 - a. The Advisory Body discussed amending the budget to reinstate JV sports by using money that is carried forward from the previous year.
 - b. Dr. Hodge offered to bring a list of projected costs for sports that have been requested to be reinstated.
 - c. Mr. Hopin suggested budget updates be given to the Advisory Body in order to monitor school spending. Mr. Thomas explained the reports come from FAU and because of layoffs the reports are more difficult to obtain.
 - d. Further discussion will be brought the next committee meeting.
- III. School Recognition Funds
 - a. Mr. Tom Ievoli explained the traditional use of the funds.
 - b. The faculty traditionally decide to disperse the funds equally between the faculty and staff at Henderson. If a decision has not been reached by November 1st the funds automatically disperse amongst the faculty only.