

**Florida Atlantic University Schools Committee Meetings**  
**MINUTES**

March 25, 2009

Henderson Media Center

College of Education, Florida Atlantic University

**Education Committee**

Attending Committee Members: Dr. Patricia Hodge, Dr. Deborah Shepherd, Ms. Gina Sands, Ms. Randi Boike and Mr. Tom Ievoli

Others Attending: Mr. Glenn Thomas, Ms. Daphne Smolka, Mr. Wayne Barton, Ms. Kris Moser and Ms. Kristina Cornwell

I. Anti Bullying Policy

- a. The committee discussed the definition of bullying and analyzed the bullying and harassment policies of other counties.
- b. The education committee will have a policy to submit to the Advisory Body for approval. Once approved the policy will be submitted to the Board of Trustees for approval in May 2009. The policy will be implemented for the 2009-2010 school year.

**Personnel Committee**

Attending Committee Members: Dr. Patricia Hodge, Ms. Daphne Smolka, Mr. Tom Ievoli and Ms. Kris Moser

Others Attending: Mr. Glenn Thomas, Ms. Gina Sands, Dr. Deborah Shepherd, Ms. Randi Boike, Mr. Wayne Barton and Ms. Kristina Cornwell

I. New Promotion Guidelines

- a. The committee discussed the previous criteria for merit, permanent status and promotion with some changes drafted by the faculty.
- b. Ms. Gina Sands elaborated on the process and explained what is required to apply.

II. School Calendar for 2009-2010

- a. Dr. Hodge explained the calendar committee is composed of teachers, parents and herself as the administrator.
- b. Teacher planning day was made into conference days. Parents of the elementary students will be allowed to make an appointment to meet with the teacher on that day. The middle school teachers will make the appointments with parent, if necessary. There will be no classes scheduled for these days.
- c. The calendar will be presented at the April Board meeting.

**Finance Committee**

Attending Committee Members: Dr. Patricia Hodge, Ms. Gina Sands and Ms. Daphne Smolka  
Others Attending: Mr. Glenn Thomas, Ms. Kris Moser, Dr. Deborah Shepherd, Ms. Randi Boike,  
Mr. Wayne Barton and Ms. Kristina Cornwell

I. Operating Budget

- a. Mr. Glenn Thomas explained the salary and benefits for the OPS and Expense from handout of the projected operating account budget for 2009-2010.
- b. Mr. Wayne Barton suggested speaking with potential donors and looking into the alumni database.

II. Activity Fee Budget

- a. Dr. Hodge explained the actual amount of money and how the money is spent.
- b. The Activity Fee budget will be presented at the April Advisory Body meeting.