

A. D. Henderson University School Advisory Board Meeting
College of Education, Florida Atlantic University
July 7, 2004
Minutes

I. Call to Order

Mr. Fred Platt called the meeting to order at 5:10 PM. He questioned if a quorum of members was present.

II. Welcome

Mr. Platt welcomed Mrs. Ann Siwiak, the guest in attendance.

Present were: Mr. Fred Platt, Dr. Deborah Shepherd, Dr. Rangasamy Ramasamy, and Mr. Glenn Thomas (Ex-Officio).

III. Introductions

None

IV. Approval of Minutes

The minutes of the May 20, 2004 meeting were reviewed.

V. Awards and Recognitions

Mr. Platt announced that the Henderson team received a plaque for raising over \$1,000 in the South Palm Beach County 2004 March of Dimes Walk America event. He also announced that ADHUS has been selected to receive “**STAR**” (Schools Taking Action for Reform) Recognition from the Florida Committee for Elementary and Middle Schools of the Southern Association of Colleges and Schools (SACS) for exemplifying the Committee’s vision of continuous development and quality improvement. Mr. Platt recognized the faculty and students for achieving an “A” grade in the Florida A+ School Recognition Program. Henderson also received a passing grade in the No Child Left Behind Program. Congratulations!

VI. Director’s Report

a. High School Initiative, Status – Mr. Thomas advised that the initiative is moving forward. The students are enrolled. There has been a great reception from the parents and great support from the Colleges of Education and Engineering and the Admissions Office. He is looking forward to the next school year.

b. Facility Expansion, Status – The facility expansion is underway. The first two portables are in place. The new classroom building is expected to be ready in mid to late November.

c. Collective Bargaining, Status – The Collective Bargaining Agreement is prepared but not yet ratified.

d. FAU/Tradition School-St.Lucie – Plans are moving forward. Policies and procedures of ADHUS will be used at the school and training will be conducted by current faculty. Dr. Ramasamy asked if the state has approved the St. Lucie school. Mr. Thomas stated that the state has provided 15 million dollars and a bond issue is the next step. There will be approximately 2,000 students on the proposed 50 acre campus.

VII. Action Items

- a. Nominations for Election of Officers – Mr. Platt tabled this item. There was no objection.
- b. Approval of the 2004-2005 Code of Student Conduct – Motion by Dr. Ramasamy to approve the Code, seconded by Dr. Shepherd, unanimously approved. Mr. Platt will inform the other Board members of the approval via Email.
- c. Approval of the 2004-2005 Pupil Progression Plan – Mr. Platt had previously sent the document to all Board members and no changes had been suggested. Dr. Shepherd asked who the Principal's designee is in Item G on Page 2. Mr. Thomas advised that this could be the Guidance Counselor. Numbers 2 and 3 at the top of Page 2 will be reversed in the final document. Mr. Thomas noted all other suggested changes and will have them reflected in the final document, including adding a paragraph to Page 1, Item II. Motion by Dr. Ramasamy to approve the Plan, seconded by Dr. Shepherd, unanimously approved. Mr. Thomas expressed appreciation to Dr. Ramasamy and all others involved in the revision of the Pupil Progression Plan. Mr. Platt added his thanks.
- d. Approving of the Policies Implementing Section 504 – Dr. Ramasamy advised that the committee recommended the policies. Mr. Platt stated that this would be considered an emergency meeting and a motion was made by Dr. Shepherd to implement the policies, seconded by Dr. Ramasamy, unanimously approved.
- e. Approval of the 2004-05 Operating Budget – Mr. Thomas reviewed the proposed budget using the previously adopted format. Motion to approve the budget made by Dr. Ramasamy, seconded by Dr. Shepherd, unanimously approved.
- f. Approval of the Classrooms First Allocation – Mr. Thomas advised that we have satisfied the conditions to access the available funds (7K). Motion to approve by Dr. Shepherd, seconded by Dr. Ramasamy, unanimously approved.

Mr. Platt will canvass the absent Board members on the issues that were voted upon at the meeting.

VIII. Discussion Items

- a. Finance Committee Meeting – The Building Use Policy was included in the member notebooks. A meeting date needs to be set.
- b. Personnel Committee – The committee will meet in the next few weeks. Dr. Ridener and Mr. Platt are members.
- c. Research Initiative – Board Committee Responsibility and Assignment – Dr. Ridener is the liaison. Dr. Perry is a member of the committee.
- d. Board Bylaws Committee – Mr. Platt, Mr. Alfano, and Dr. Shepherd are members. Mr. Platt will send Emails to the other members to determine who is interested in participating.

IX. Public Comment

Ann Siwiak commented on the Collective Bargaining Agreement, when the faculty retroactive pay would be received, a faculty member on the Board, ESOL scheduling, and suggested that appropriate software be used to assist in student scheduling. She thanked the Board for their time.

X. Announcements, Communications and School Board Comments

Mr. Platt thanked all members for their hard work.

XI. Setting Regular Board Meeting Dates for 2004-05

There was discussion regarding setting dates for future meetings and the frequency of meetings. The first Tuesday in September was suggested as a possible date for the next meeting. Dr. Shepherd is on the Davie campus on Tuesdays and has a Thursday meeting every two weeks. It was announced that Dr. Ramasamy will be going on sabbatical.

XI. Adjournment

The meeting was adjourned at 6:35 PM.