

A. D. Henderson University School Advisory Board Meeting
College of Education, Florida Atlantic University
March 4, 2004
Minutes

I. Call to Order

Mr. Fred Platt called the meeting to order at 5:02 PM.

II. Welcome and Introductions

Present were: Mr. Fred Platt, Dr. Richard Knee, Ms. Hope Atwell, Dr. Toni Kirkwood-Tucker, Dr. Rangasamy Ramasamy, Mr. Glenn Thomas (Ex-Officio), and Dr. Marla Lee (Ex-Officio.)

III. Approval of Minutes

Motion to approve the minutes of the December 4, 2003 meeting by Dr. Knee, seconded by Dr. Ramasamy. Unanimously approved

IV. Awards and Recognitions

Mr. Thomas and Mr. Platt presented an award plaque to Dr. Kirkwood-Tucker for her leadership and service to the Board. A plaque was also presented to Ms. Debra Vance Noelk recognizing her selection as Teacher of the Year for 2005.

V. SAC Report

Mrs. Maureen Jugs reported that the School Advisory Council (SAC) had three meetings since her last report to the Board. The SAC budget is \$8,200, \$4,500 of which was allocated to Dr. Lee for faculty attendance at conferences. The SAC has reviewed the goals of the School Improvement Plan (SIP) for enhancement of student performance and we are on target. The allocation of the A+ funds included \$4,000 for the purchase of books and tutoring to enhance student performance. The parent survey will be sent out on 3/12 and is to be returned on 3/19. The SAC agenda has been amended to include a faculty report.

VI. Director's Report

a. Grant Submission – Mr. Thomas gave a summary of grants pending and proposed.

b. High School Initiative Status – Mr. Thomas advised that we have received a favorable review from the President. A press release is expected within the next three weeks. A website has been constructed for high school information and will be available in conjunction with the press release.

c. Facility Expansion – The playground has been moved. We are moving forward.

d. Faculty Governance – Governance issues need to be addressed. The faculty needs time to do this, perhaps during the summer.

VII. Action Items

Approval of the 2004-05 School Calendar – The calendar committee met and considered the calendars of Palm Beach, Broward, and FAU. There will be 180 student days and two post planning days for teachers. Dr. Ramasamy asked if days could be set aside for parent/teacher conferences after report cards were distributed. Dr. Lee advised that there are currently many opportunities for such conferences. Dr. Ramasamy suggested that the Board might re-visit the issue next year. Dr. Kirkwood-Tucker asked if we have an open house at Henderson. Dr. Lee advised that we do, at the beginning of the year. Dr. Knee motioned to accept the calendar, seconded by Dr. Kirkwood-Tucker. Unanimously approved.

VIII. Discussion Items and Committee Reports

a. Personnel Committee – no report

b. Finance Committee

i. Dr. Knee reviewed the summary financial statement through January.

ii. Mr. Thomas reviewed the proposed Building Use Policy . He requested that the Board members review the policy and make comments.

iii. Mr. Thomas reviewed the draft of the Class Size Reduction Plan. This will be an action item in the next meeting.

c. Education Committee

i. Ex-officio faculty representation on the Board – Mr. Thomas stated that this issue is currently being considered in the bargaining process and the Board should wait until it is resolved in bargaining.

ii. Pupil Progression Plan – The committee has not yet met on the plan. It was included for discussion only.

iii. Code of Student Conduct – Dr. Ramasamy has met with Mr. Thomas. This item was included for discussion only.

iv. High School Plan – There was a meeting with parents on Tuesday regarding the high school. Mr. Platt called for comments from the Board. There were no comments.

d. Other

i. Joint Research Initiative – Dr. Lee reported that the Joint Research Collaborative Committee has met. Dr. Bogatch has provided input. The committee is working on a research initiative within Henderson School.

IX. Public Comment

Marc Hopin addressed the board on the proposed charter school to be located in the FAU Research Park. Dr. Knee suggested that Mr. Hopin's comments be passed on to the Dean. Mr. Thomas will update the Board on this issue after speaking with the Dean.

X. Announcements, Communications and School Board Comments

a. Charter School at FAU – An overview of the proposed Boca Raton Charter School, Inc. was provided to the Board members.

b. Special Board Meeting - There will be a special Board meeting on Thursday, April 1, 2004.

XI. Adjournment

The meeting was adjourned at 6:00 PM.