

Florida Atlantic University Schools Committee Meetings
MINUTES
May 25, 2011
Henderson Media Center

Education Committee

Attending Committee Members: Ms. Sharon Chapnick, Mr. Marc Hopin, Dr. Deborah Shepherd, Ms. Daphna Smolka,

Other Attending: Dr. Stephen Locke, Ms. Tracie Nieporte, Mr. Glenn Thomas, Ms. Dalis Dominguez (Grant Writer, FAU College of Education), Ms. Ann Maki (Athletic Director, FAUS)

1. Parental Involvement Plan – Dalis Dominguez
 - a. Ms. Dominguez reviewed her PowerPoint presentation, “Understanding Title I Compliance: Evaluating the Parent Involvement Plan,” with members of the SAB.
 - b. Two Parent Involvement Plans are needed: one for the District and one specifically for Henderson.
 - c. Mr. Thomas stated that these PIPs need to be worked on and then presented to the SAB at their July 2011 meeting.
 - d. There was a ‘Question and Answer’ period that followed the presentation.
 - i. Question was asked as to whether a specific person would be assigned to do follow-through on the ADHUS PIP.
 - ii. Mr. Thomas stated that, after the new principal has been hired, a hard look needs to be taken as whether to add a second Assistant Principal (one for elementary, one for secondary), and if the office staff needs to be redefined with specific job descriptions and duty assignments.
 - e. Further discussions were held on two additional hand-out pieces:
 - i. FAU LAB SCHOOL Title I, Part A Parental Involvement Plan (Glenn Thomas)
 - (1) Ms. Dominguez asked the SAB to think of and email her with things that would require parents to become involved.
 - (2) Parents must be able to request documents in foreign languages.
 - (3) Mr. Thomas has investigated whether FAU has someone available to do these translations; it is very expensive. This will probably have to be sent out for quotes.
 - ii. A.D. HENDERSON UNIVERSITY SCHOOL & FAU HIGH Title I, Part A Parental Involvement Plan (Dr. Patricia Hodge)
 - iii. Ms. Dominguez stated that both of these documents are currently on the school website.
 - f. Mr. Thomas did a recap of how we will proceed with the process of accumulating information, starting after the new principal is hired.
2. Code of Student Conduct
 - a. Mr. Hopin noted that the Dean of Students position has already been tied to the discipline issue.
 - b. Mr. Thomas stated that the Discipline Matrix needs to be attached to the Code of Student Conduct.

- c. Further discussions were held on specific components of the Code of Student Conduct.
 - i. How to identify what type of behavior merits contacting the parent.
 - ii. The type of discipline required per specific incident.
 - iii. What constitutes a “gray area.”
 - iv. Appropriate use of cell phones.
 - d. Members reviewed the components of the Discipline Matrix and suggested changes.
 - e. Issue of how best to handle a child with repeated negative behavior and severe emotional disabilities was discussed.
 - f. A general statement needs to be created to preface the Discipline Matrix.
 - i. “All students’ previous infractions will be considered when determining the response level.”
 - g. Inconsistencies influence how discipline is carried out (i.e., teacher in Class A does not enforce a shirt not being tucked in, but a teacher in Class B does).
 - h. Need to check over Bullying Policy as to how it is reflected in the Code of Student Conduct and Discipline Matrix.
3. Internet Policy & Guidelines
 - a. No changes were made to last year’s policy.
 4. Attendance Policy
 - a. Page 3, Sentence #2: Add “... discipline matrix, which can be found in the Code of Student Conduct.”
 5. Dress Code and Uniform Information
 - a. Discussion was held on dyed hair color.
 - b. Discussion was held on body piercing.
 - c. Discussion was held on whether items of religious significance should be allowed.
 - i. Add – “Accommodations may be made for items of religious observance.”
 6. Pupil Progression Plan
 - a. Corrections were discussed and recommended. Mr. Thomas noted these on his copy.
 - b. Parents must be made to understand the options involved with dual enrollment (see page 24).
 - i. Page 33: F. Three-Year Standard College Preparatory Program – This section needs to be reviewed.
 - c. The ideal number of 9th graders to rotate into the high school program is 125.
 - d. Members were asked to review the entire plan and let Mr. Thomas know their thoughts and recommendations.
 - e. Mr. Thomas asked members to review Page 37.

Personnel Committee

No Personnel Committee Meeting was held this evening.

Finance Committee

Attending Committee Members: Mr. Marc Hopin – Committee Chairman; Ms. Daphna Smolka, Ms. Sharon Chapnick

Other Attending: Dr. Stephen Locke, Dr. Deborah Shepherd, Ms. Tracie Nieporte

1. Mr. Hopin reviewed budget reports as of May 17, 2011 (hand-outs given to members).
2. Mr. Thomas will get projections for Foundation funds for next year.
3. The newly approved Activity Fees for next year have not yet been announced to the parents.

Other

1. Ms. Ann Maki, ADHUS Athletic Director
 - a. Mr. Hopin thanked Ms. Maki for the Sports Banquet and how well it was done.
 - b. Ms. Maki spoke with the members about Athletic Supplements (SAB members were given a hand-out with this information) based on her input, the input of the other 3 coaches, and the results of their survey.
2. Dr. Locke requested that Mr. Thomas provide the SAB with the Curriculum Vitae on the final four candidates for the Principal/Director position. He will instruct his secretary to send them out via email.
3. Over the summer, asbestos will be removed from the older portion of the school. The building will be closed down, asbestos will be removed, and new flooring will be put down.