

**AMENDED
MINUTES**

**Florida Atlantic University Schools Advisory Body
Wednesday, January 12, 2011
A.D. Henderson University School Media Center
College of Education, Florida Atlantic University**

I. Call to Order/Sign-In/Flag Salute/Approval of Agenda

Call to order made by Ms. Daphna Smolka, Chair, at 6:05pm.

Motion – Motion was made by Mr. Shevrin Jones to approve the Agenda.

Second – Seconded by Ms. Lacey Chimienti.

Unanimous Approval

II. Welcome

Ms. Daphna Smolka, Chair

Ms. Smolka welcomed the members of the School Advisory Body.

Members who were present:

Mr. Elliott Bernstein – Vice Chair and At-Large Parent Representative

Ms. Lacey Chimienti – Secretary and Elementary Faculty Representative

Ms. Emma del Real – Business/Community Citizen

Mr. Jonathan Goldberg -- Staff Representative

Dr. Patricia Hodge – Principal/Director

Mr. Shevrin Jones – At-Large Faculty Representative

Mr. Tom Ievoli – Middle School Faculty Representative

Dr. Stephen Locke – FAU Faculty Representative

Ms. Tracie Nieporte –At-Large Parent Representative

Mr. David Santiago – Student Representative, FAU High

Dr. Deborah Shepherd – College of Education, Dean’s Office Representative

Ms. Daphna Smolka – Chair and Elementary School Representative

Others Present:

Mr. Glenn Thomas – Assistant Dean, Pk-12 School and Educational Programs

Ms. Allyn Margolies – Recording Secretary

Members who were absent:

Ms. Sharon Chapnick – High School Parent Representative (Unexcused)

Mr. Marc Hopin – Treasurer and Middle School Parent Representative (Excused)

III. Introductions

Ms. Daphna Smolka, Chair

None.

IV. Approval of Minutes

Ms. Daphna Smolka, Chair

Approval of December 6, 2010 Monthly SAB Meeting Minutes:

Motion – Motion was made by Ms. Lacey Chimienti to approve the December 6, 2010 FAUS Advisory Body Meeting Minutes with the following amendment: Ms. Emma del Real, Business/Community Citizen Representative will be moved from the “Members who were absent” list to the “Members who were present” list.

Second – Seconded by Mr. Shevrin Jones

Unanimous Approval

Approval of December 6, 2010 FAUS’ Committees Meeting Minutes:

Motion – Motion was made by Ms. Lacey Chimienti to approve the December 6, 2010 FAUS’ Committees Meeting Minutes

Second – Seconded by Mr. Shevrin Jones

Unanimous Approval

V. Recognitions and Awards

Ms. Daphna Smolka, Chair

None

VI. Principal/Director’s Report

Dr. Patricia Hodge, Principal/Director

a. PTO

1. The Curriculum Fair and Health and Wellness Fair will be held on Thursday evening, January 13, 2011.
2. The Grand Opening of the ADHUS playground was held on Monday morning, January 10, 2011. Ms. Chimienti stated that all the students love the new equipment.
3. The PTO is working on the Silent Auction and the Spring Fling events.
4. There will be a teacher/staff luncheon on Friday, January 14, 2011.
5. Cookie Dough promotion kicks off on Friday, January 21, 2011.

b. Principal/Director’s Comments

1. Dr. Hodge stated that she is down to the final candidates for the Assistant Principal position. She hopes to have the position filled and someone in place during the week of January 24, 2011.
 - i. Once the new Assistant Principal has been selected and has accepted the position, Dr. Hodge will send home an introductory letter to the parents, introduce him/her to the PTO at their next meeting, as well as make all other introductions in a timely manner.
2. There is a new teaching position posted on the FAU website for a middle school science/math teacher. The posting closes on Wednesday, January 19, 2011.

c. Annual Progress Report for Student Achievement and School Report Card

1. This report was created by the Florida Dept. of Education, giving us a snapshot of how our school is doing.
 - i. It gives different rates and performance levels, as follows:
 - October Membership
 - Readiness to Start School
 - Graduation Rate and Dropout Rate
 - Student Performance
 - National Assessment of Educational Progress (NAEP)
 - School Safety and Environment
 - Teachers and Staff
 - Florida School Performance Grade and Adequate Yearly Progress (AYP)
 - ii. The report is posted on our website, and notification was sent out to the parents on both Alert Now and in this month’s issue of Hawk Talk.

VII. Action Items

Ms. Daphna Smolka, Chair

a. **Restraint Policy**

Dr. Patricia Hodge, Principal/Director

1. This policy is required for every school.
2. The policy explains how the school has the right to use reasonable force to control a disruptive student
3. Seclusion Policy: For our purposes, seclusion of a student is prohibited because we do not have a padded room with a window and a lock.
4. “Restraint” means approved holds that the teachers are trained to do to prevent a child from either hurting himself/herself, or hurting another child.
5. The change to this year’s Restraint Policy is the addition of #7, which can be accessed on our website.
6. An amendment to the draft Restraint Policy is to change “school board” to “school advisory body” in all cases.

Motion – Motion was made by Mr. Shevrin Jones to approve the Restraint Policy, with amendments.

Second – Seconded by Dr. Patricia Hodge.

Unanimous Approval

VIII. Discussion Items

Ms. Daphna Smolka, Chair

a. **Race To The Top Update (RTTT)**

Mr. Glenn Thomas – Assistant Dean

1. Our calculation for high school students taking college courses was disputed by the DOE, as well as a few other clean-up items.
2. As soon as we get approval from the DOE, parents will be notified and a meeting to explain the final program will be scheduled.

b. **Vision Statement**

Dr. Patricia Hodge, Principal/Director

1. The Vision Statement was discussed at the last faculty meeting; a committee of teachers continues to work on this matter.
2. Dr. Hodge hopes to be able to present something in draft form at the January 26, 2011 Education Committee Meeting.
3. The Vision Statement is being redone because what we currently have is inadequate.

c. **Education Committee**

Mr. Shevrin Jones, Comm. Chair

1. The Vision Statement was discussed in VIII. B. above.

d. **Finance Committee**

Mr. Marc Hopin, Comm. Chair

1. Mr. Hopin was not present and there is no report.

e. **Personnel Committee**

Mr. Tom Ievoli, Comm. Chair

1. The Committee will work on creating a full Parent/Guardian Survey, based on the results from the Pre-Survey.

IX. Old Business

Ms. Daphna Smolka, Chair

None

X. Public Comment

Ms. Daphna Smolka, Chair

None

X. Announcements and Comments

Ms. Daphna Smolka, Chair

- a. Ms. Smolka asked Dr. Hodge if she was aware of any teachers who would be up for retirement of the end of the 2010-2011 school year.
 1. Dr. Hodge responded that we do not have any at this time.

2. Dr. Hodge stated that typically the teachers will hold a retirement party for their colleague and the Hospitality Committee also participates.

XI. Adjournment

Ms. Daphna Smolka, Chair

Motion – Motion was made by Dr. Patricia Hodge to adjourn the meeting at 6:40pm

Second – Seconded by Mr. Shevrin Jones

Unanimous Approval