

**Florida Atlantic University Schools Advisory Board Meeting
MINUTES**

November 1, 2006

5:00 PM -7:00 PM

A.D. Henderson University School Media Center
College of Education, Florida Atlantic University

I. Call to Order/Approval of Agenda

Maria Gordillo, Secretary, called the meeting to order at 5:03 pm at Dr. Barbara Ridener 's, Vice Chairperson, request

A. Approval of Agenda for today's meeting , November 1, 2006

Motion – Motion by Maria Gordillo to approve the agenda as presented.

Second – Second by Jerry Alfano.

Unanimous Approval

II. Welcome

Barbara Ridener, Vice-Chair

Present at the meeting were Gina Sands, Maria Gordillo, Jerry Alfano, Deborah Shepherd, Barbara Ridener, Glenn Thomas, Rangasamy Ramasamy, Alex Nachlas. Fred Platt was not in attendance.

III. Introductions

Barbara Ridener, Vice-Chair

Marla Brady, Principal, was in attendance to present SAC Report.

IV. Approval of Minutes

Maria Gordillo, Secretary

A. Approval of Minutes for today's meeting , November 1, 2006

Motion – Motion by Deborah Shepherd to approve the Minutes of October 10, 2006 with the requested corrections.

Second – Second by Jerry Alfano.

Unanimous Approval

V. Recognitions and Awards

NONE

VI. SAC Report

Marla Brady, Principal

Student representatives for SAC have been identified. Tracking data for school measurement purposes continues and quarterly measures are on track. The monitoring of low performing student groups was a discussion item which is being followed. Initiative for the 5-Star school status is being processed. Also, this year there will be an effort to revise the mission statement reflecting both Henderson School and the high school. Last year, references to the high school were added, but we need to review the mission statement as we work toward reaccreditation in two years. This process needs to start now. There were also discussions regarding parental consent issues and activity fees. A+ money will be distributed. Mr. Hardman made a presentation regarding the Guatemala project. He supplied an inventory of items provided by our students, faculty and staff and shipped to Guatemala. Alex Nachlas mentioned the 10th and 11th graders will be getting involved in related activities over the summer.

VII. Director's Report

Glenn Thomas, Director

- A. **Facility Use Policy** – An example was provided. The Finance Committee will continue work on this policy.
- B. **Free and Reduced Lunch information** – Clarified PK Young's approach to Free and Reduced Lunch and the correlation with the Activity Fee. PK Young does offer their Free and Reduced Lunch students Activity Fees at 50% cost. FAUS focuses their verification on the families who are marginal within the income guidelines. Someone who is a few dollars below will be audited and required documentation is very specific (pay stubs, SS, pensions, etc)
- C. **Henderson School Visitations** –
 1. Benevon Foundation Model used by FAU was briefly discussed.
 2. David Rutherford is the College of Education Foundation Officer.

D. **Teacher Preparation Pilot** –Glenn Thomas has written a \$300,000 grant for Good Fit serving FAUS, Broward, Palm Beach, and Okeechobee counties. (F.I.A.T)

1. **Good Fit** - One day for 16 weeks university freshman and sophomores work with teachers.
2. **SMaRT** - Mon, Wed, Fri, retired teachers support the students working as substitute teachers
3. **A.I.T.** – Student teachers fill empty classroom, with a mentor’s help.

Glenn Thomas provided an information sheet on each program. Henderson as a laboratory school has all three of these programs. Other regional school districts have one or two programs in several schools.

VIII. Action Items

A. Approval of Family Involvement Plan

Motion – Motion by Gina Sands to approve the Family Involvement Plan as presented.

Second – Second by Rangasamy Ramasamy.

Unanimous Approval

IX. Discussion Items

A. Activity Fee information

Glenn Thomas
The Activity Fee will be taken up in committee. Copies of volumes I and II of *The Review of the Developmental Research Schools in the State University System of Florida, dated August 1999* was provided. There is a copy at the front desk of Henderson.

Glenn Thomas highlighted the audit recommendations from this 1999 report.

B. Report: Special Processes and Procedures Rangasamy Ramasamy
Dr. Ramasamy is waiting for the State's response and recommendations of new/modified procedures.

C. Activity bus, specifications Glenn Thomas
General information was provided while we are waiting for approved vendors and state pricing to come back from the State.

D. STAR Process and Status
The faculty is currently working on the STAR Process. This is a complicated issue. We have gotten additional support from DOE in the form of financial funds. There are three things the board needs to know:

1. The state has funding (about \$147 million) but we need a plan that fits the funding plan and meets the state mandate.
2. If we decide to not apply for funding, we still need to meet the state mandate with our own funds or risk losing lottery funding.
3. We already have processes in place that as much as possible we will try to embed in STAR; so, our teachers' and administrators' time is utilized wisely.

Glenn Thomas went over the time line we need to meet to have this submitted to the State of Florida before December 31, 2006.

X. Old Business None

XI. Public Comment
A. Betsy Wallshein

XII. Announcements, Communications and School Board Comments None

XII. Adjournment 5:47 PM