

**Florida Atlantic University Schools Committee Meetings**  
**MINUTES**

August 26, 2009

Henderson Media Center

College of Education, Florida Atlantic University

**Personnel Committee**

Attending Committee Members: Dr. Patricia Hodge – interim committee chair, Mr. Tom Ievoli, Ms. Kris Moser, and Ms. Daphne Smolka

Others Attending: Mr. Glenn Thomas, Ms. Gina Sands, Dr. Deborah Shepherd, Ms. Randi Boike and Ms. Kristina Cornwell

- I. Advisory Body Elections Procedures
  - a. The committee reviewed the Advisory Body elections procedures and discussed changes for the 2010-2011 school year.
  - b. The phrase “Voting will occur the Friday of the first full week of school” was added for clarification.
  - c. Other changes to process include:
    - i. When a person nominates themselves, a form must be completed and submitted or the nomination will be void.
    - ii. A personal statement must also be submitted.
    - iii. Employees must assume the employee check box. They cannot be nominated for other positions.
- II. Principal/Director’s Evaluation Results
  - a. The committee reviewed the survey results for Dr. Hodge.
  - b. Mr. Tom Ievoli suggested creating a new system for future evaluations.
  - c. The current document will be brought back to the September Personnel Committee to revise for future use.

**Education Committee**

Attending Committee Members: Dr. Patricia Hodge – interim committee chair, Dr. Deborah Shepherd, Mr. Tom Ievoli, Ms. Randi Boike and Ms. Gina Sands

Others Attending: Ms. Kris Moser, Ms. Daphne Smolka, Mr. Glenn Thomas and Ms. Kristina Cornwell

- I. Admissions Policy
  - a. The committee reviewed the Admissions Policy with the changes requested at the August 12<sup>th</sup> Advisory Body meeting.
  - b. The Admissions Policy will be resent electronically with grammatical changes.
  - c. The policy will be revisited at the September Education Committee.
- II. School Closings for H1N1 Virus
  - a. Dr. Hodge reviewed current procedures for children who are sick with flu-like symptoms.
  - b. School closings are based on student percentage versus faculty percentage.

- c. The Policy will be revisited at the September Education Committee.
- d. The School Improvement Plan will be discussed at the September Education Committee meeting. The plan will be brought to the October Advisory Body meeting for a vote.